

Governors State University

Student Affairs and Enrollment Management: Reaching Vision 2020

Focus Area: Community Standards and Student Advocacy

Leader(s): Kelly Grab

Implementation Year: 2019-20

GOAL 2: Implement education and intervention efforts that increase awareness of the Student Code of Conduct and promote responsible decision making

Objective 1:	Provide outreach and education to inform students about University policies and procedures regarding Community Standards
Action Items	<ol style="list-style-type: none"> 1. Update Student Handbook to enhance readability and organization and distribute electronically to students at the start of each term 2. Update Student Handbook website with quick policy overviews 3. Train student leaders/staff regarding role of Community Standards, focusing on resident assistants and peer mentors, but also including other student leader staff 4. Collaborate with University Housing to implement at least 1 program per semester about rights and responsibilities in Prairie Place 5. Work with Housing to provide education around guest policy during first weeks of semester 6. Include Know the Code Campaign information in student newspaper, email blasts, welcome events, etc. 7. Implement Rights and Responsibilities programming for students 8. Table at Student Org fair to share info about code, use Know the Code Crossword
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	Group evaluation and recommendations from stakeholders re: handbook and outreach Increase in awareness and prevention research and discussions Data on fall 2019 conduct to inform spring 20 programming
Responsible Person and/or Unit (Data collection, analysis reporting)	Kelly Grab Graduate Assistant
Milestones (Identify Timelines)	Handbook – 8/2019, 1/2020 Housing programs – semester Tabling in Fall/Spring welcome weeks
Desired Outcomes and Achievements (Identify results expected)	Increased awareness of Student Code of Conduct; reduction in conduct violations, especially guest policy violations in housing; increased sense of community at GSU
Achieved Outcomes and Results	Collaborative, in-person Student Handbook review process and programming events largely interrupted due to campus closure / restrictions due to COVID-19.

	Met with RA staff members at beginning of each term to discuss trends from their “on the ground” perspective and with hard data / numbers from the office. Guest-related issues continue to be the biggest concern / policy violation.
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Objective 2:	Inform faculty and staff about the university conduct process and procedures
Action Items	<ol style="list-style-type: none"> 1. Electronic distribution of Student Handbook to faculty and staff at the beginning of each semester 2. Attend academic college/department meetings to share information about Student Handbook, conduct process, and consultation services in Dean of Students office 3. Enhance online resources for faculty/staff about reporting options and addressing disruptive student behavior 4. Work with Provost Office to include Student Handbook and related resources into faculty orientation and resources guides
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	<p>Increase in academic misconduct and nonacademic misconduct reports from faculty and non-housing staff members</p> <p>Informal assessment through conversation with SA&EM staff regarding awareness of Community Standards Process</p>
Responsible Person and/or Unit (Data collection, analysis reporting)	Kelly Grab
Milestones (Identify Timelines)	<p>Handbook distribution – 8/2019, 1/2020</p> <p>Faculty orientation reporting palm cards – Fall 2019</p>
Desired Outcomes and Achievements (Identify results expected)	Increased awareness of Student Code of Conduct; increase reporting of academic misconduct; consistent messaging about community standards process; reduction in student concern reports re: low level disruptive classroom behavior
Achieved Outcomes and Results	Better recording of academic misconduct reported by Faculty and started completing CRFs in Maxient to run better reports on outcomes of those cases (reduction in grade, F in course, etc.)

Objective 3:	Implement educational sanctions that promote student learning about university policies responsible decision making, expectations for future behavior, and impact of behavior on self and others.
Action Items	<ol style="list-style-type: none"> 1. Update sanction resource guide to include all violations and recommended sanction guidelines 2. Review vendors for online educational modules and assess cost feasibility for implementation with University Housing 3. Increase sanction completion by establishing documentation detailing sanction follow-up process 4. Further incorporate sanction conversation and consequence of noncompliance into conduct meeting to help students plan for possible sanctions 5. Discuss options for decision making, conflict resolution, and alcohol/drug education workshops with counseling center

Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	Sanction completion data from Maxient Sanction feedback form Reduce recidivism Budget information and vendor cost
Responsible Person and/or Unit (Data collection, analysis reporting)	Kelly Grab Graduate Assistant
Milestones (Identify Timelines)	Fall 2019 – Review all JE modules to assess current resources End of Fall 2019, assess sanction completion compared to previous fall term Jan 2020 – complete sanction guideline document May 2020 – review vendors for online modules
Desired Outcomes and Achievements (Identify results expected)	Improved sanction completion rate, increased educational relevance of sanction for students, reduce recidivism for violations
Achieved Outcomes and Results	A new vendor to replace Judicial Educator could not be identified. Will continue to research options. Did onboard Get Inclusive for prevention training, which may include some options for sanctions. Revised Referral to Counseling sanction to be a specific assessment (i.e., substance use).